



## INCIDENT REPORT FORM

**Name:** \_\_\_\_\_ **Area of Concern:** \_\_\_\_\_

**Date:** \_\_\_\_\_ **I.D. Number:** \_\_\_\_\_

### I - Detailed Account of the Incident

**A.** Did you witness the incident first hand?      Yes [  ]    No [  ]

If not, write name, contact number, and address of witness or source of information?

\_\_\_\_\_

- B.**
1. When did the incident happen? \_\_\_\_\_
  2. Where did it happen? (exact location) \_\_\_\_\_
  3. Was it during:
 

Campaign rally	[ <input type="checkbox"/> ]
Sortie	[ <input type="checkbox"/> ]
Election Day	[ <input type="checkbox"/> ]
Counting at the precinct	[ <input type="checkbox"/> ]
Canvassing	[ <input type="checkbox"/> ]
Proclamation	[ <input type="checkbox"/> ]
Others (specify)	[ <input type="checkbox"/> ] _____

**C.** Did the incident involve:

- 1. violation of an election law/regulation?**      [  ] Yes    [  ] No
- type *Please specify* \_\_\_\_\_
- degree
- |                  |                              |
|------------------|------------------------------|
| Minor            | [ <input type="checkbox"/> ] |
| Isolated/limited | [ <input type="checkbox"/> ] |
| Severe           | [ <input type="checkbox"/> ] |
- 2. intimidation?**      [  ] Yes    [  ] No
- type
- |                    |                              |
|--------------------|------------------------------|
| Threat of violence | [ <input type="checkbox"/> ] |
| Blackmail          | [ <input type="checkbox"/> ] |

Extortion [ ]  
Others(*specify*) [ ] \_\_\_\_\_

degree Minor [ ]  
Isolated/limited [ ]  
Severe [ ]

**3. harassment?** [ ] **Yes** [ ] **No**

type Booring [ ]  
speakers/candidates  
Sabotage [ ]  
Black propaganda [ ]  
Others(*specify*) [ ] \_\_\_\_\_

degree Minor [ ]  
Isolated/limited [ ]  
Severe [ ]

**4. fraud?** [ ] **Yes** [ ] **No**

type vote-buying [ ]  
ballot-switching [ ]  
Ballot snatching [ ]  
Dag-dag bawas [ ]  
Presence of flying voters [ ]  
Others (*specify*) [ ] \_\_\_\_\_

degree Minor [ ]  
Isolated/limited [ ]  
Severe [ ]

**5. violence?** [ ] **Yes** [ ] **No**

type physical injury [ ]  
Destruction of property [ ]  
Abduction [ ]  
Torture [ ]  
assassination [ ]  
Murder [ ]  
Others (*specify*) [ ] \_\_\_\_\_

degree Minor [ ]  
Isolated/limited [ ]  
Severe [ ]



2. What was the action of the present security or armed force?

- maintained peace and order
- contributed to instability
- nothing
- others (specify) \_\_\_\_\_

G. Briefly describe the actual incident/event.

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**II - Planned Follow-up by Monitors**

A. Was the proper authority informed or aware of the incident?

- No
- Yes Which agency or official? \_\_\_\_\_

B. How long did it take to notify them?

- right after/ several hours after the incident
- a day after
- several days after
- a week after
- several weeks after
- others(*specify*) \_\_\_\_\_

C. What were the actions taken by the proper authority on the incident?

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**III – Result of Requested Follow-up by the National Secretariat**

A. Is the information verified by the main office of the agency concerned?

B. What did the main office of the agency concerned do to address the incident?